

1. TITLE OF THE CERTIFICATE (ES)

**Certificado de Profesionalidad de nivel 3 en
ARGA0211 ENCUADERNACIÓN ARTÍSTICA**

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Professional Certificate Level 3 in
ARGA0211 ARTISTIC BOOKBINDING
(This translation has no legal status)**

3. PROFILE OF SKILLS AND COMPETENCES

The holder of this certificate will have acquired the **general competence** to carry out artistic bookbinding projects, design and develop the architecture of bookbinding, protective elements and containers, and its construction and artistic ornamentation, managing the materials involved, giving a coherent historical and artistic form to work, applying both traditional and contemporary techniques and collaborating in the processes of restoration and artistic bookbinding itself. This general competence is divided into the following **skills units** (UC):

- Define artistic bookbinding projects (UC1352_3).
- Carry out graphic-plastic projects for artistic bookbinding (UC1353_3).
- Select, prepare and treat the materials required in artistic bookbinding projects (UC1354_3).
- Carry out and supervise the construction of the book and prepare the protective elements and containers (UC1355_3).
- Create the artistic ornamentation of the book, the protective elements and containers (UC1356_3).

The professional skills are acquired through the **learning outcomes** defined within the related Training Modules (MF):

- Artistic bookbinding projects (MF1352_3).
- Graphical-plastic techniques of expression for artistic bookbinding (MF1353_3).
- Materials in artistic bookbinding (MF1354_3).
- Construction of the book and preparation of the protective elements and containers (MF1355_3).
- Ornamentation in artistic bookbinding (MF1356_3).
- Practical training at the workplace in artistic bookbinding (MP0455)

(See legal basis for all learning outcomes information acquired by the holder of this Certificate in each MF).

As a reference the learning outcomes include in the Practical training at the workplace that complete and reinforce the learning outcomes acquired in the other training modules, are:

- Participate in the choice of the most appropriate bookbinding technique according to the project to be carried out.
- Collaborate in an artistic binding project, applying a specific technique and using the most appropriate tools.
- Collaborate in the processes of restoring an artistic binding, in accordance with the established characteristics and customer requirements.
- Create protective covers and containers for artistic book bindings.
- Participate in the processes of ornamentation, in accordance with the technique used and the materials selected.
- Take part in the company's working processes, following the rules and instructions established at the workplace.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE

The holder of this certificate may work in companies publishing and creating artistic books, in the departments dedicated to artistic binding, and work with the preserver and restorer of graphic documents in the conservation and restoration of books and documents. The holder may work in the publishing and artistic book sector, in the sub-sector of artistic binding, or in any company in other sectors where traditional or contemporary manual bookbinding is carried out. The most pertinent occupations and positions are:

- Traditional bookbinder-restorer.
- Artistic bookbinder.
- Luxury bookbinder.
- Hand or machine gilder.
- Gold leaf gilder.
- Hand stitching binder.
- Designer of artistic bindings.

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the national/regional authority providing accreditation/recognition of the certificate

The Ministry of Employment and Social Security or the corresponding autonomous regional administration within the scope of its competence, in the name of the King. The certificate is valid throughout Spain.

Level of the certificate

The Professional Certificate Level 3 of the National Repertoire of Professional Certificates corresponds to level 4 of the International Standard Classification of Education (ISCED-P 2011).

The European Qualification Framework (EQF) level:

Grading scale/Pass requirements

The grading scale and pass level of the training modules are expressed on a scale of 0 to 10. The minimum score for a pass is 5 in every training module including a pass in the practical training at the workplace module.

The grading system is as follows:

- FAIL: 0 to 4.9
- PASS-SATISFACTORY: 5 to 6.9
- PASS-GOOD: 7 to 8.9
- PASS-EXCELLENT: 9 to 10

Access to next level of education/training

This Professional Certificate Level 3 gives access to Professional Certificate Level 3 within the same professional area and family.

For validation purposes, the educational authorities will recognise the professional module or modules of the VET diplomas corresponding to the skills units included in the training modules of this certificate.

Legal basis

Royal Decree 612/2013 of 2 August, establishing seven professional certificates in the professional family Graphic Arts, which are included in the National Repertoire of Professional Certificates. (Appendix VII, Code: ARG0211)

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

This certificate may be acquired by:

1. Training: Completion with a pass grade of the face-to-face or online training programme.
2. Recognition of the professional skills acquired through professional experience or non-formal training (prior learning): Completion of a process of skills evaluation and accreditation in all the skills units making up the professional certificate.
3. Dual training: Completion of a training and apprenticeship contract, which may range from 1 year (or 6 months, if stipulated as such in the collective agreement) to 3 years, during which effective working time is combined with time dedicated to training under the training programme for the professional certificate.

The training method (number 1 above) requires successful completion of the training modules and the practical training at the workplace:

Description of vocational training received	Percentage of total programme (%)	Duration (hours)
Training modules	84	630
Practical training at the workplace	16	120
Total duration of training leading to the certificate		750

Entry/access requirements:

- *Bachiller* Diploma (upper secondary education); or
- Professional Certificate Level 2 in the same professional area.
- If neither of the above or higher certifications are held, a pass in the key skills tests.

Additional information: Professional certificates are instruments for official accreditation of the professional qualifications in the National Catalogue of Professional Qualifications for all economic activities, within the scope of the labour administration. The National Repertoire of Professional Certificates is divided into three qualification levels (Level 1, Level 2 and Level 3), and by sectors into 26 professional families and 102 professional areas. More information is available at: www.sepe.es

National Europass Centre: www.oapee.es

(*) **Explanatory note:** This document is designed to provide additional information about the specified certificate, but has no legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates; and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://europass.cedefop.eu.int>

Information on Professional Certificates of the Map of Qualifications and Vocational Training in Spain

